

UNAPPROVED MINUTES OF THE EXECUTIVE COMMITTEE

OF THE PORT PERRY BIA, HELD FEBRUARY, 13, 2018

AT THE PORT PERRY LIBRARY

In attendance: W.Strong & T.Strong, J & M Brock, J.Callery, J.Guido, B.Minors,J.Doak, T& S Shaw, B. MacLeod, B.Prentice, Diane

Meeting called to order: 6.05 pm

Pecuniary interest: None

Secretary's Report: Moved by J.Brock, seconded by B.MacLeod that the minutes of the January meeting be adopted with the following corrections: Moonlight Madness Date not confirmed. Chili Cook-Off Date not confirmed. Under Treasurer's Report; should be "discussion on the procurement policy whereby expenses \$1,000 to \$10,000 require 3 quotes, over \$10, 000 must go to tender".

Carried.

Business arising: J.Guido suggested that anyone interested in sponsoring/organizing Chili Cook-Off make a presentation at the March meeting. There was a letter from M.Konoposki expressing interest. E-Mail should be sent to those interested. J.Doak suggested a "template" as to what would be acceptable. Has to have a Fall date. B.Minors will circulate a draft.

Letter from A.Oppers was read out. J.Guido suggested we meet with Town Clerk to get advice.

Treasurer's Report: Proposed budget was distributed. Discussion on various aspects of the budget, including staffing and street lighting. It was agreed that the budget for street lighting should remain with a 50/50 contribution from participating members.

Moved by J.Brock, seconded by B.Minors that 2018 budget be approved as presented.Carried.

Marketing Report: as distributed by B. MacLeod.

J.Doak suggested that Central Counties Tourism Group make a presentation at the March meeting.

J.Guido has put forward a proposal to the Region for \$20,000 to fund an employee, who will focus on tourism. One day a week starting in April.

There was a discussion on our staffing needs. We need a proper job description for marketing/ event planning.

New business: Moved by B.MacLeod, seconded by B.Minors that \$800 be provided for the Petting Zoo at Easter. With the proviso that they clean up after themselves. Our sponsorship should be more visible. Carried.

We were reminded that will be an upcoming deadline for applying for summer student funding.

BRITS ON THE LAKE Moved by W.Strong, seconded by B.Minors that we decline to offer a cash sponsorship. We will support in our own advertising. Carried.

Carriage Rides: Moved by J.Brock, seconded B.MacLeod that we provide carriage rides at the Thanksgiving/Mother's Day weekends (if available). Carried.

ANNUAL GENERAL MEETING; February 28

Storage Facilities; Moved by B.Minors, seconded by J.Brock that we acquire storage space at the cost of \$123.17 per month.Carried.

Next Regular Meeting: March 13.

Meeting adjourned 8.55 pm